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Homeland Security

United States
Coast Guard



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AIRSTAINST 5560B

APR 1 2008

AIR STATION INSTRUCTION 5560B

Subj: COAST GUARD AIR STATION CAPE COD TRAFFIC SAFETY PLAN

Ref: (a) United States Coast Guard Regulations 1992, COMDTINST M5000.3 (series)
(b) Physical Security Program, COMDTINST M5530.1 (series)
(c) Safety and Environmental Health Manual, COMDTINST M5100.47 (series)

1. **PURPOSE.** This instruction promulgates traffic safety initiatives, regulations, and violation penalties for all personnel, whether military or civilian, on all Coast Guard Air Station (CGAS) Cape Cod controlled properties located on the Massachusetts Military Reservation (MMR).
2. **ACTION.** All personnel on board CGAS Cape Cod properties shall comply with the provisions of this Instruction.
3. **DIRECTIVES AFFECTED.** Coast Guard Air Station Cape Cod Traffic Safety Plan, AIRSTAINST 5560A, is cancelled.
4. **DISCUSSION.** U. S. Coast Guard Security Forces and the Massachusetts State Police (MSP) have concurrent jurisdiction for law enforcement responsibilities on all CGAS Cape Cod properties. All personnel on CGAS Cape Cod properties are subject to the authority of the Commanding Officer, CGAS Cape Cod, and Massachusetts General Law. Both federal and state laws apply for all activities occurring on these properties. Military personnel are also subject to the Uniform Code of Military Justice (UCMJ). All designated security personnel, including the Traffic Safety Officer, CGAS Officers of the Day (OODs), and contract security guards are delegated the authority to issue traffic citations and to enforce traffic control regulations. Additionally, the Traffic Safety Officer is delegated the authority to assess and approve penalties in accordance with the provisions contained in this instruction.
5. **PROCEDURES.** Reference (a) requires the compliance with all federal, state, and municipal laws and regulations. Massachusetts Vehicle Codes, as well as common sense rules of safety and courtesy toward other drivers, apply on CGAS Cape Cod properties. Additional specific requirements are:
 - a. All persons shall operate their vehicle in a safe manner at all times. Reckless or negligent operation will not be tolerated. A written complaint or Good Samaritan report that is thoroughly investigated may be sufficient cause to warrant the issuance of a traffic citation, or a written warning, as determined by the Traffic Safety Officer.

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- b. Traffic and regulatory signs and lights are located throughout the base. All persons shall obey these signs at all times.
- c. Drivers of vehicles shall always yield the right of way to pedestrians crossing at street corners or in designated crosswalks, whether or not the crosswalks are marked by painted lines. The speed limit for passing a formation of marching troops in the roadway is 15 mph; drivers should exercise extreme caution when passing troops.
- d. Personnel on motorcycles, All Terrain Vehicles (ATV's), bicycles, skates and skateboards must wear properly fastened and approved Department of Transportation (DOT) safety helmets. The Traffic Safety Officer is designated as approving authority if questions of helmet adequacy arise. Motorcycle operators are required to wear full finger gloves, long-legged trousers, long-sleeved shirt or jacket and over-the-ankle sturdy leather boots. It is strongly recommended that high visibility garments also be worn.
- e. Military Tactical Vehicles are strictly prohibited within the boundaries of Coast Guard housing.
- f. The use of Occupant Restraints (seat belts) is mandatory for all occupants in a government or privately owned vehicle per Massachusetts General Law, Chapter 90, Section 13A.
- g. All motor vehicles owned or operated on CGAS property by Coast Guard personnel (Active duty, Reserve, Auxiliary, Civilian and certain Contractors) must be registered within two weeks after reporting to CGAS Cape Cod or moving into CGAS Cape Cod housing. A decal will be issued and must be permanently affixed to the vehicle per reference (b). Motorcyclists must attend an appropriate Motorcycle Safety Foundation (MSF) course before issuance of a decal. References (b) and (c) contain motorcycle safety requirements.
- h. Personnel may only utilize those spaces designated or marked for the purpose of parking vehicles. It is prohibited to park on grass except for the purpose of washing a vehicle.
- i. Vehicles with expired state registration or insurance are prohibited from operating on CGAS Cape Cod properties. Any vehicle with an expired state registration found parked will be ticketed. If proof of registration is not presented to the Traffic Safety Officer within 3 working days of the vehicle being ticketed, the owner shall remove the vehicle from CGAS Cape Cod properties.
- j. Notice of violations will be issued as a written traffic citation. Personnel that have been issued a citation for a traffic violation or a parking citation who desire to contest must report to the Security Office located in Bldg. 5216 within three working days. Personnel not wishing to contest are not required to take any action and will

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automatically be awarded appropriate penalty points. In no case shall the citation issuing official serve as the reviewer for a contested citation.

- k. Penalty points will be awarded by the Traffic Safety Officer to the vehicle owner/operator based on enclosure (1) and any special circumstances involved. Additional points may be awarded for repeated violations, displays of disrespect toward Security personnel while performing their duties, or other actions reflecting a general disregard for regulations. Depending on the situation, the Massachusetts State Police may be requested to assist.
 - l. Receipt of 12 points or more in a 12-month period from the first incident will result in a minimum three-month suspension of driving privileges on CGAS Cape Cod properties. The CGAS Cape Cod Commanding Officer will issue driving privilege suspensions in writing via the individual's or sponsor's parent command for MMR employees and dependents. Suspensions for all other personnel will be direct mailed with copies sent to all MMR security forces and the MSP. A suspension of driving privileges issued by any other base commander on the MMR will be recognized and enforced on all CGAS Cape Cod properties. Anyone found operating a vehicle with suspended driving privileges will receive an automatic 12-month suspension.
6. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations were examined in the development of this instruction and have been determined to be not applicable.
 7. FORMS/REPORTS. Traffic Ticket, Armed Forces, DD1408, is only available for security forces.



D. B. ABEL

Encl: (1) Penalty Schedule for Violations

PENALTY SCHEDULE FOR VIOLATIONS

<u>OFFENSE</u>	<u>POINTS</u>
Operating Under the Influence (OUI).....	12
Reckless operation of a vehicle.....	12
Fleeing the scene of an accident	12
Fleeing from security forces	12
Operating a vehicle without a valid drivers license	12
Operating a vehicle without insurance.....	12
Operating a vehicle a without valid registration	12
Negligent operation.....	6
Speeding	
a. 01 thru 05 mph over the speed limit.....	2
b. 06 thru 10 mph over the speed limit	4
c. 11 thru 15 mph over the speed limit.....	6
d. 16 mph and above, over the speed limit	12
Failure to yield to a pedestrian in a crosswalk or crossing at a street corner.....	4
Failure to obey traffic signs/signals	4
Parking violations	2
Vehicle parked on Coast Guard property with an expired registration	2
Failure to wear a seatbelt while operating a motor vehicle	2
Talking on a handheld cellular telephone while operating a motor vehicle	2