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COMDTINST 1141.3B  
19 MARCH 2007

COMMANDANT INSTRUCTION 1141.3B

Subj: RECALL OF ENLISTED RESERVISTS TO EXTENDED ACTIVE DUTY

- Ref: (a) Reserve Policy Manual, COMDTINST M1001.28 (series)  
 (b) Coast Guard Recruiting Manual, COMDTINST M1100.2 (series)  
 (c) Medical Manual, COMDTINST M6000.1 (series)  
 (d) Weight/Physical Fitness Standards for Coast Guard Military Personnel, COMDTINST M1020.8 (series)  
 (e) Coast Guard Personnel Manual, COMDTINST M1000.6 (series)  
 (f) Montgomery G.I. Bill - Selected Reserve Educational Assistance Program, COMDTINST 1001.30 (series)  
 (g) Montgomery G.I. Bill (MGIB) - Active Duty Education Assistance Program, COMDTINST 1760.9 (series)

- PURPOSE. This Instruction prescribes policies governing the recall of enlisted Coast Guard reservists who volunteer for Extended Active Duty (EAD).
- ACTION. Area, district, and sector commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Judge Advocate General, and special staff offices at Headquarters shall ensure compliance with the provisions of this Instruction. Internet release is authorized.
- DIRECTIVES AFFECTED. Recall of Enlisted Reservists to Extended Active Duty, COMDTINST 1141.3A, is canceled.
- DISCUSSION. Occasionally, the Coast Guard is unable to fill all active duty positions with members of the active component. In these situations, members of the reserve component may volunteer for EAD under 10 U.S.C. §12301(d). Reservists serving on active duty assist the

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Coast Guard in the performance of its missions while simultaneously receiving the training and experience that will enhance their overall readiness for mobilization.

### 5. POLICY.

a. General. Requests from reservists volunteering for EAD will be submitted in accordance with reference (a). Reservists will be considered to fill vacancies provided the following requirements are met:

- (1) The rating held by an applicant matches the rating for a position that the Coast Guard Personnel Command (CGPC) has been unable to fill. Positions available for EAD are determined by CGPC-epm based on the Open Rate List (ORL) or through a determination of hard-to-fill ratings by COMDT (CG-12A). Filling a position with a reservist who holds a rating other than the one specified requires approval of the appropriate Rating Force Master Chief (RFMC).
- (2) Applicants must be available for worldwide assignment in the duties of the position they are filling, including sea and isolated duty, based on the needs of the Service. Requests for EAD conditional on assignment to a specific unit will be considered in light of Service need.
- (3) Applicants must be willing to serve on EAD for a period of at least two years. Applicants must specify the period, in whole years, in their request. Reservists who initially desire to remain on active duty for a longer period may request to be integrated. Reservists who complete an EAD contract and do not desire to integrate may request an extension to their EAD contract.
- (4) Applicants must meet the physical standards required for serving on active duty in the Coast Guard as stated in references (b), (c), (d), and (e).
- (5) CGPC-epm-1 is the approving authority for requests from reservists whose combined active service, including any new EAD contract, will remain under 16 years. Combined active service is the sum total of regular active duty, EAD, Active Duty for Training (ADT), Active Duty Special Work in Support of Active Component (ADSW-AC), Active Duty Special Work in Support of Reserve Component (ADSW-RC), and reserve recall (mobilization) from all military services. Reservists who will accumulate 16 or more years of combined active service shall not be offered an EAD contract unless authorized in accordance with chapter 3.B.6.b. of reference (a).

### b. Ratings.

- (1) All petty officers and personnel with designators will be considered for an EAD contract; however, only those in ratings that have shortages in the overall rating

structure will normally be accepted, unless special circumstances prevail. Non-rated (without designators) members will not be considered for an EAD contract.

- (2) Reservists will be ordered to EAD at the same grade held in the Ready Reserve. Normally, active duty vacancies at the E-7 and above levels will be filled through enlisted advancements. However, in unusual circumstances when there are senior grade vacancies for which a reservist is especially qualified, EAD contracts may be offered to reserve chief petty officers.
- (3) Requests for EAD from individuals serving in ratings other than the one specified may be considered, as noted in paragraph 5.a.(1), when it appears that the applicants have the qualifications to substitute for ratings in critical positions that would otherwise remain unfilled. A lateral change in rating will be encouraged for those entering EAD, and must be completed if the member subsequently desires to enlist or reenlist in the active duty Coast Guard. Laterals will be accomplished in accordance with chapter 7.C.9. of reference (a).

c. Advancements.

- (1) While on EAD, reservists will participate in the Reserve Servicewide Exam (RSWE) competition or their names may be placed on the Reserve Supplemental Advancement Eligibility List. The eligibility requirements for participation in RSWE competition is found in reference (a).
- (2) Reservists on EAD will not participate in the active duty advancement process.

d. Leave. Reservists on EAD are subject to the guidelines set forth in chapter 7 of reference (e).

e. Integration into the Active Duty Coast Guard.

- (1) Reservists who have completed a minimum period of 12 months on EAD may request discharge from the Ready Reserve for the purpose of immediate enlistment or reenlistment in the active duty Coast Guard. Individuals must be eligible under the guidelines of references (d) and (e), and a Service need must exist for the particular rating.
- (2) Enlistment or reenlistment, when authorized, shall normally be for a period of 4, 5, or 6 years. Requests for enlistment or reenlistment received from reservists serving in the PS and IV ratings will not be approved unless the member has completed a lateral change in rating, in accordance with chapter 7.C.9. of reference (a), to a rating that is on the active duty Personnel Allowance List (PAL).
  - (a) Personnel shall be enlisted or reenlisted in the same pay grade in which they are serving on EAD.

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- (b) Commanding officers shall ensure that reservists on EAD are counseled relative to the rights and benefits to which enlistment or reenlistment in the active duty Coast Guard entitles them. Personnel serving in ratings with a Selective Reenlistment Bonus (SRB) multiple shall also be advised that entitlement to this bonus accrues only if they have served the requisite minimum period of EAD prior to enlistment or reenlistment, per chapter 3 of reference (e).
- f. Extensions of Periods of Active Duty. Enlisted EAD contracts may be up to four years in length. A reservist who completes an EAD contract and does not desire to integrate may request an extension to the EAD contract for up to two additional years. Its approval will be dependent upon the needs of the Service and at the discretion of CGPC-epm. Reservists serving on EAD will not be eligible for PCS transfer. Personnel desiring to remain on active duty may apply for enlistment or reenlistment in the active duty Coast Guard in accordance with paragraph 5.e of this Instruction.
- g. Montgomery G.I. Bill (MGIB).
- (1) As outlined in reference (f), members are authorized one voluntary release from the Selected Reserve (SELRES) during the 14-year eligibility period. Eligibility for MGIB Chapter 1606 SELRES benefits is suspended during this period, but may be reinstated if the member returns to the SELRES within 12 months of the date of leaving the SELRES. The period of active duty does not count toward the 6-year SELRES obligation incurred for MGIB Chapter 1606 eligibility. Failure to complete the 6-year obligation may result in the recoupment of benefits already received under the MGIB Chapter 1606 Education Benefits Program.
  - (2) Reservists who serve on EAD of 24 months duration or greater shall have their MGIB Chapter 1606 eligibility terminated. These individuals may be eligible to participate in the MGIB Chapter 30 active duty benefit and the MGIB Increased Benefit Contribution programs. The total number of months of benefits allowable under each of these programs is 36, and no more than 48 months of entitlement under any combination of VA-administered educational assistance programs may be received. Policy outlining the MGIB Chapter 30 program is contained in reference (g).
  - (3) Reservists entering active duty for the first time (other than for training) under this Instruction must be counseled that a decision to participate or not participate in the MGIB Chapter 30 program must be made within the first two weeks of contract execution. Failure to make a decision within this timeframe will result in the member's automatic enrollment, if eligible. Furthermore, the individual shall be advised that this decision is irrevocable.
  - (4) As part of the EAD process, if necessary, CGPC-epm-1 may refer members to their servicing Career Development Advisor (CDA) for additional counseling regarding MGIB benefits.

h. Enlisted Employee Review System (EERS). Supervisors and commanding officers shall refer to chapter 10 of reference (e) for guidance concerning the EERS.

6. PROCEDURES.

a. Requests for EAD and Integration. Requests for EAD or integration must be submitted to CGPC-epm-1 on form CG-3472. In the block "Reason for Request", the reservist shall:

- (1) State EAD termination date and request to integrate into the regular Coast Guard for a specific number of years (4, 5, or 6). Identify any assignment or geographic preference.
- (2) List all contact telephone numbers.
- (3) Acknowledge the impact of integration on MGIB entitlements.

b. Command Endorsement. A complete application shall include the "First Endorsement" block signed by the commanding officer and an endorsement from the reservist's servicing Integrated Support Command (ISC).

c. Procedure upon Approval of EAD.

- (1) CGPC-epm-1 will notify the member by letter or message, info the servicing ISC(pf) and Servicing Personnel Office (SPO), as well as the receiving command and SPO, with the appropriate information for entrance on EAD, along with guidance on the action necessary for participation in the MGIB program.
- (2) The member's current unit or SPO, if unit has limited administrative capabilities, must insure that the individual has current weight information entered in Direct Access and a current approved physical examination on file before executing the orders. In addition, anyone who has insufficient time in service remaining in a current reserve enlistment must either extend the enlistment or reenlist to cover the period of EAD.
- (3) If applicable, the member should complete an MGIB election, DD Form 2366, in accordance with paragraph 5.g. The completed election form must be forwarded to CGPC-epm-1 for an eligibility determination.

d. Procedure upon Approval of Integration onto Active Duty.

- (1) CGPC-epm-1 will notify the member by letter or message, info the servicing ISC(pf) and SPO, as well as the receiving command and SPO, with the appropriate information for integration onto active duty, along with guidance on the action necessary for participation in the MGIB program.
- (2) The member's current SPO shall complete all enlistment processing, including drawing up an enlistment contract for the member to sign, with guidance from CGPC-epm-1.

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- (3) The member's current unit or SPO, if unit has limited administrative capabilities, must insure that the member has current weight information entered in Direct Access and a current approved physical examination on file prior to executing the enlistment.
  - (4) If applicable, the member should complete an MGIB election, DD Form 2366, in accordance with paragraph 5.g. The completed election form must be forwarded to CGPC-epm-1 for an eligibility determination.
7. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations were examined in the development of this Instruction and have been determined to be not applicable.
  8. FORMS/REPORTS. The forms called for in the Instruction are available in USCG Electronic Forms on the Standard Workstation or on the Internet:  
<http://www.uscg.mil/ccs/cit/cim/forms1welcome.htm> or Intranet:  
<http://cgweb2.comdt.uscg.mil/cgforms/welcome.htm>.

Michael C. Cosenza /s/  
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