



COMDTINST 1223.1
MAR 11 1999

COMMANDANT INSTRUCTION 1223.1

Subj: ESTABLISHMENT OF THE MARINE SCIENCE TECHNICIAN (MST) RATING IN
THE RESERVE COMPONENT AND THE RE-NAMING OF THE PORT
SECURITYMAN (PS) RATING

Ref: (a) CGR Enlisted Ratings Study, ALDIST 227/98

(b) Reserve Personnel Allowance List (RPAL), COMDTINST 5320.1

(c) Reserve Policy Manual, COMDTINST M1001.28 (series)

1. PURPOSE. This Instruction establishes the Marine Science Technician (MST) rating with identified Reserve Personnel Allowance List (RPAL) billets in the Reserve Component (RC). It provides specific policies and procedures for the initial "en masse" lateral process to populate the MST rating. This Instruction also renames the Port Securityman (PS) rating to Port Security Specialist (PS).
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Chief Counsel, and special staff offices at Headquarters shall ensure compliance with the provisions of this instruction.
3. DIRECTIVES AFFECTED.
 - (a) Recruiting Manual, COMDTINST M1100.2 (series)
 - (b) Reserve Policy Manual, COMDTINST M1001.28 (series) Section 7.C.6
 - (c) Enlisted Qualifications Manual, COMDTINST M1414.8 (series)
 - (d) Implementation Policies and Procedures for the Merger of the Port Securityman and Fire and Safety Technician Ratings, COMDTINST 1223.8B, is hereby cancelled.

4. DISCUSSION.

- a. Reference (a) summarized the results of the Coast Guard Reserve Enlisted Ratings study. The implementation team developed processes to execute the recommendations establishing a MST rating in the RC and re-aligning the PS rating.
- b. The MST rating is being established to address the need for a RC port safety rating. In order to implement the MST rating in the RC without any additional billets, Commandant (G-M) proposed that 570 PS Reserve Personnel Allowance List (RPAL) billets at Marine Safety Offices (MSO) be converted to MST billets. After review and comment from field units, the number has been adjusted to 632 RPAL billets.
- c. An "en masse" lateral process will be used to fill these billets. Only SELRES members in the PS rating, as of the effective date of this Instruction, will be eligible to request a lateral to MST via this process. Lateral requests for the en masse process are subject to endorsement by the Commanding Officer and the Integrated Support Command (ISC), with final approval at CGPC-rpm. Criteria for approval of this lateral request are a minimum requirement of marine safety related experience and the reservist's ability to drill where the billet is located. All other SELRES members will be eligible to request a lateral to MST through the standard process after this initial en masse process is completed.
- d. The PS rating is being "re-aligned" to focus on port security functions. Members working in this rating will receive training in port physical security measures, including anti-terrorism, counter-terrorism and force protection, for both domestic and foreign ports. The review identified a total of 925 PS RPAL billets for the re-aligned PS rating. Of these, 294 billets are located at Port Security Units (PSU). The remaining 631 PS RPAL billets are at other CG units, primarily MSOs.
- e. The existing processes in reference (b) for assignment to RPAL billets remain unchanged.
- f. The path of accession for PS and Reserve members of the MST rating is to the Port Safety and Security (PSS) Chief Warrant Officer speciality.
- g. The intent of this reprogramming initiative is to meet the Coast Guard's workforce needs without affecting individual member's pay status and with minimal impact on drilling location.

5. POLICY AND PROCEDURES.

- a. Establishment of MST Rating.
 - (1) The Marine Science Technician (MST) rating is hereby established in the Coast Guard Reserve. All requirements and standards for the Active Component MST

rating apply to the RC MST rating except for the path of accession to Chief Warrant Officer. As mentioned in paragraph 4.f., the path of accession for Reserve members of the MST rating is to the PSS Chief Warrant Officer specialty.

- (2) Enclosure (1) is a the PS/MST billet listing by unit. Enclosure (2) shows the rating structure for both PS and MST.

b. Populating the MST Rating:

- (1) SELRES members currently in the PS rating submit their request for initial "en masse" lateral to MST by completing enclosure (3).
- (2) Unit commanders endorse the member's letter of intent as indicated in enclosure (4).
- (3) Servicing ISC (pf)s use the commanding officer's qualification score to identify the highest qualified applicant (above the minimum qualification shown on enclosure (4)) within the unit for each authorized position. For vacancies not filled by personnel within the unit, the ISC (pf) may recommend other members within the local area who are requesting lateral to MST. ISC (pf) prepares a list of recommended laterals and forwards it to CGPC-rpm for approval. Approved laterals will be at the same pay grade with time in rate carried over to the new rating. Enclosure (5) is a flowchart of the MST "en masse" lateral process.
- (4) The number of laterals authorized in the "en masse" lateral process is limited to meet localized MST force structure needs. This means that laterals will be approved to fill vacancies in a particular area. For example, the MST rating structure for a unit in New York will only be filled by members who can drill at that unit in New York.
- (5) After the initial "en masse" lateral process is completed, any member may request a lateral using the standard lateral process described in reference (c).
- (6) MST SELRES members compete for advancement on the Reserve Servicewide Examination (SWE). Guidance in determining eligibility for the 1999 and 2000 SWE process is provided in enclosure (6).

- c. Re-naming the Port Securityman (PS) Rating. The Port Securityman (PS) rating name is changed to Port Security Specialist (PS) to reflect modern personnel category nomenclature. The current rating badge will continue to be used. Note: Guidance in determining eligibility for the 1999 and 2000 SWE process is provided in enclosure (7).

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- d. Assignment Policies. General assignment policies in reference (b) for personnel affected by this Instruction remain unchanged. Members with more than 30 years time in service (based upon Pay Base Date) will not be assigned to a MST RPAL billet. They may, however, continue on duty in an overbillet status until SELRES force size reaches authorized levels.

6. RESPONSIBILITIES.

- a. All SELRES members in the PS rating, as of the effective date of this Instruction, shall:
 - (1) Complete enclosure (3) and submit to their commanding officer NLT 20 April 1999.
 - (2) Provide information as required to ensure accurate scoring in the Experience section of enclosure (3), if requesting a lateral to MST.
 - (3) Direct questions through their chain of command.
- b. Commanding Officers shall:
 - (1) Advise eligible members that if they are not presently assigned to a unit that will have MST billets, their opportunity for successful lateral to MST may be limited during the "en masse" lateral process.
 - (2) Ensure all eligible members in their command have submitted enclosure (3), Letter of Intent, by 20 April 1999.
 - (3) For members requesting lateral to MST, verify the member's experience and complete command evaluation score and endorsement in enclosure (4).
 - (4) Forward all letters (including those from members who elect to remain PS) to the servicing ISC (pf) by 15 May 1999.
 - (5) Ensure members and Educational Services Officer are advised of final verification from CGPC-rpm. Reflect changes to unit publications as appropriate.
- c. Integrated Support Commands (pf) shall:
 - (1) For all members requesting lateral to MST:
 - (a) Use the scores provided by unit commanding officers and the Commandant (G-WTR) guidance provided under separate cover, to prepare a list of those members recommended for lateral to MST, based on the localized billet structure.
 - (b) Forward the list (with each member's name and social security number) to CGPC-rpm by 24 May 1999.

- (2) Forward a copy of all Letters of Intent, enclosure (3) (including those who do not request lateral to MST), to CGPC-rpm by 24 May 1999 for archiving.
 - (3) Send revised RPAL listing to all affected units after assignments are made through the en masse lateral process.
- d. Commander, CGPC-rpm shall:
- (1) Review the lists of recommended laterals and issue ALCGRSV message announcing final slate of approved laterals by 2 June 1999.
 - (2) Maintain a file of all letters of intent.
- e. Commanding Officer, Human Resources Service and Information Center shall:
- (1) Use the ALCGRSV message of approved MST laterals and change the members' rating in Coast Guard personnel data systems by 15 June 1999.
- f. Commandant (G-WTR-1) shall:
- (1) Revise applicable publications to reflect the content of this Instruction.
 - (2) Ensure provision of two rating badges to each member approved for lateral to MST.
 - (3) Provide detailed guidance to ISC (pf) on en masse lateral process.

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Director of Reserve and Training

- Encl.: (1) PS/MST Billet Listing by Unit
(2) PS/MST Rating Structure
(3) Letter of Intent
(4) First Endorsement
(5) MST "En Masse" Lateral Process
(6) MST Rating Advancement Eligibility Requirements
(7) PS Rating Advancement Eligibility Requirements

Note: Information about the MST and re-aligned PS ratings has been made available through the Command Master Chief's network; by reviewing performance qualifications for both ratings; and, on the internet at:

*<http://www.uscg.mil/hq/g-w/g-wt/g-wtt/g-wtt-2/trapol/quals.htm> and
<http://www.uscg.mil/hq/mcpocg/1force/force.htm>*

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Billet Breakdown

AO	Parent Opfac	Opfac	Mod	Total	E9	E8	E7	E6	E5	E4	
01	33200	33200		25	<i>MST</i>	0	1	2	3	7	12
	CG MSO BOSTON			13	<i>PS</i>	0	0	2	1	3	7
01	33285	33285		11	<i>MST</i>	0	0	2	3	3	3
	CG MSO PORTLAND			5	<i>PS</i>	0	0	1	1	1	2
01	33286	33286		9	<i>MST</i>	0	0	1	2	3	3
	CG MSO PROVIDENCE			5	<i>PS</i>	0	0	0	1	2	2
01	34361	34361		6	<i>MST</i>	0	0	2	2	2	0
	CG ATLANTIC STRIKE TEA			0	<i>PS</i>	0	0	0	0	0	0
01	36229	36229		8	<i>MST</i>	0	0	1	2	2	3
	CG GP/MSO LONG ISLAND			7	<i>PS</i>	0	0	1	1	2	3
01	71101	71101		0	<i>MST</i>	0	0	0	0	0	0
	CGD ONE			1	<i>PS</i>	0	0	0	0	1	0
01	73136	73136		51	<i>MST</i>	1	1	4	9	17	19
	CG ACT NEW YORK			45	<i>PS</i>	2	2	4	8	14	15
01	83201	83201		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 201			2	<i>PS</i>	0	0	0	1	1	0
02	33201	33201		12	<i>MST</i>	0	0	1	5	4	2
	CG MSO ST LOUIS			6	<i>PS</i>	0	0	1	2	2	1
02	33204	33204		6	<i>MST</i>	0	0	1	2	2	1
	CG MSO MEMPHIS			3	<i>PS</i>	0	0	1	1	1	0
02	33205	33205		10	<i>MST</i>	0	0	2	4	3	1
	CG MSO PADUCAH			5	<i>PS</i>	0	0	1	2	1	1
02	33206	33206		4	<i>MST</i>	0	0	1	2	1	0
	CG MSO PITTSBURGH			4	<i>PS</i>	0	0	0	1	2	1
02	33207	33207		4	<i>MST</i>	0	0	0	1	2	1
	CG MSO HUNTINGTON			2	<i>PS</i>	0	0	0	1	0	1
02	33209	33209		5	<i>MST</i>	0	0	1	3	1	0
	CG MSO LOUISVILLE			3	<i>PS</i>	0	0	0	2	1	0
02	46700	46700		0	<i>MST</i>	0	0	0	0	0	0
	CG ISC ST LOUIS			1	<i>PS</i>	0	0	1	0	0	0

AO	Parent Opfac	Opfac	Mod	Total		E9	E8	E7	E6	E5	E4
05	30367	30367		0	MST	0	0	0	0	0	0
	CG STA ERIE			1	PS	0	0	0	0	1	0
05	31800	31800		0	MST	0	0	0	0	0	0
	CG YARD			5	PS	0	1	1	2	1	0
05	33211	33211		15	MST	0	1	1	4	6	3
	CG MSO PHILADELPHIA			8	PS	0	0	2	3	2	1
05	33220	33220		19	MST	0	1	3	5	6	4
	CG MSO HAMPTON ROADS			19	PS	0	1	4	5	5	4
05	33225	33225		22	MST	0	1	3	4	2	12
	CG MSO WILMINGTON			25	PS	1	2	5	4	3	10
05	34359	34359		12	MST	0	0	3	3	3	3
	CG NTL STRIKE FRC CTR			0	PS	0	0	0	0	0	0
05	70098	70098		0	MST	0	0	0	0	0	0
	COMMANDANT			1	PS	0	0	0	0	0	1
05	73133	73133		15	MST	0	0	3	3	6	3
	CG ACT BALTIMORE			14	PS	0	0	3	3	5	3
05	75120	75120		0	MST	0	0	0	0	0	0
	CG LANTAREA			6	PS	0	1	3	1	1	0
05	83205	83205		0	MST	0	0	0	0	0	0
	HDCU 205			2	PS	0	0	0	1	1	0
07	30306	30306		0	MST	0	0	0	0	0	0
	CG STA GEORGETOWN			2	PS	0	0	0	0	1	1
07	30318	30318		0	MST	0	0	0	0	0	0
	CG STA TYBEE			2	PS	0	0	0	0	1	1
07	33215	33215		24	MST	0	2	2	6	7	7
	CG MSO MIAMI			12	PS	0	1	2	3	3	3
07	33230	33230		27	MST	1	0	2	4	9	11
	CG MSO TAMPA			24	PS	0	1	2	5	7	8
07	33231	33231		19	MST	0	1	1	4	6	7
	CG MSO JACKSONVILLE			25	PS	1	2	3	7	6	6
07	33232	33232		17	MST	0	1	1	3	5	7
	CG MSO SAVANNAH			16	PS	1	1	2	4	3	5

<i>AO</i>	<i>Parent Opfac</i>	<i>Opfac</i>	<i>Mod</i>	<i>Total</i>		<i>E9</i>	<i>E8</i>	<i>E7</i>	<i>E6</i>	<i>E5</i>	<i>E4</i>
07	33233	33233		15	<i>MST</i>	0	0	1	2	6	6
	CG MSO CHARLESTON			13	<i>PS</i>	0	1	1	3	4	4
07	33239	33239		6	<i>MST</i>	0	0	1	1	1	3
	CG MSO SAN JUAN			5	<i>PS</i>	0	0	1	1	1	2
07	83206	83206		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 206			2	<i>PS</i>	0	0	0	1	1	0
07	83207	83207		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 207			2	<i>PS</i>	0	0	0	1	1	0
08	33214	33214		24	<i>MST</i>	1	0	3	4	8	8
	CG MSO MOBILE			30	<i>PS</i>	1	2	5	8	7	7
08	33240	33240		26	<i>MST</i>	1	0	2	7	8	8
	CG MSO CORPUS CHRISTI			16	<i>PS</i>	0	1	2	5	3	5
08	33241	33241		11	<i>MST</i>	0	1	1	2	3	4
	CG MSO PORT ARTHUR			10	<i>PS</i>	0	0	1	3	3	3
08	33244	33244		17	<i>MST</i>	1	0	2	3	4	7
	CG MSO HOUSTON-GALVEST			16	<i>PS</i>	0	1	2	3	4	6
08	33265	33265		11	<i>MST</i>	0	0	2	2	3	4
	CG MSU GALVESTON			11	<i>PS</i>	0	0	2	3	3	3
08	33292	66611	90A	6	<i>MST</i>	0	0	1	1	2	2
	MSD BATON ROUGE			6	<i>PS</i>	0	0	1	2	1	2
08	33292	33292		7	<i>MST</i>	0	0	1	1	3	2
	CG MSO NEW ORLEANS			11	<i>PS</i>	0	0	2	3	3	3
08	33293	33293		3	<i>MST</i>	0	1	0	1	0	1
	CG MSO MORGAN CITY			2	<i>PS</i>	0	0	0	1	0	1
08	34340	34340		6	<i>MST</i>	0	0	2	2	2	0
	CG GULF STRIKE TEAM			0	<i>PS</i>	0	0	0	0	0	0
08	71108	71108		0	<i>MST</i>	0	0	0	0	0	0
	CGD EIGHT			4	<i>PS</i>	1	2	0	0	1	0
08	83208	83208		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 208			2	<i>PS</i>	0	0	0	1	1	0
09	30349	30349		0	<i>MST</i>	0	0	0	0	0	0
	CG STA BUFFALO			1	<i>PS</i>	0	0	0	1	0	0

<i>AO</i>	<i>Parent Opfac</i>	<i>Opfac</i>	<i>Mod</i>	<i>Total</i>		<i>E9</i>	<i>E8</i>	<i>E7</i>	<i>E6</i>	<i>E5</i>	<i>E4</i>
09	33246	33246		4	<i>MST</i>	0	0	0	3	1	0
	CG MSO SAULT STE MARIE			2	<i>PS</i>	0	0	0	1	1	0
09	33247	33247		9	<i>MST</i>	0	0	1	4	3	1
	CG MSO CHICAGO			7	<i>PS</i>	0	0	0	4	2	1
09	33248	33248		3	<i>MST</i>	0	1	0	1	1	0
	CG MSO MILWAUKEE			3	<i>PS</i>	0	0	1	1	1	0
09	33250	33250		5	<i>MST</i>	0	0	1	3	1	0
	CG MSO DETROIT			10	<i>PS</i>	0	0	1	7	2	0
09	33252	33252		2	<i>MST</i>	0	0	1	1	0	0
	CG MSO TOLEDO			3	<i>PS</i>	0	0	1	2	0	0
09	33253	33253		2	<i>MST</i>	0	0	0	1	1	0
	CG MSO CLEVELAND			2	<i>PS</i>	0	0	0	1	1	0
09	33254	33254		5	<i>MST</i>	0	0	0	2	2	1
	CG MSO BUFFALO			8	<i>PS</i>	0	0	1	4	2	1
09	33254	00221	10D	0	<i>MST</i>	0	0	0	0	0	0
	MSD MASSENA			1	<i>PS</i>	0	0	0	0	1	0
09	33287	33287		6	<i>MST</i>	0	0	1	3	2	0
	CG MSO DULUTH			3	<i>PS</i>	0	0	0	2	1	0
11	30465	30465		0	<i>MST</i>	0	0	0	0	0	0
	CG STA MONTEREY			2	<i>PS</i>	0	0	0	1	1	0
11	30466	30466		0	<i>MST</i>	0	0	0	0	0	0
	CG STA HUMBOLDT BAY			1	<i>PS</i>	0	0	0	0	1	0
11	30887	30887		0	<i>MST</i>	0	0	0	0	0	0
	CG STA LA/LONG BEACH			1	<i>PS</i>	0	0	0	0	1	0
11	33255	33255		14	<i>MST</i>	1	1	2	5	4	1
	CG MSO SAN DIEGO			14	<i>PS</i>	1	1	2	6	2	2
11	33260	33260		29	<i>MST</i>	1	2	2	16	6	2
	CG MSO SAN FRANCISCO B			28	<i>PS</i>	2	3	4	14	4	1
11	33260	00222	10A	5	<i>MST</i>	0	0	2	0	2	1
	MSD CONCORD			16	<i>PS</i>	0	0	2	6	3	5
11	33261	33261		14	<i>MST</i>	0	1	2	3	5	3
	CG MSO LOS ANGELES/LON			18	<i>PS</i>	1	0	2	6	5	4

<i>AO</i>	<i>Parent Opfac</i>	<i>Opfac</i>	<i>Mod</i>	<i>Total</i>		<i>E9</i>	<i>E8</i>	<i>E7</i>	<i>E6</i>	<i>E5</i>	<i>E4</i>
11	34360	34360		6	<i>MST</i>	0	0	2	2	2	0
	CG PACIFIC STRIKE TEAM			0	<i>PS</i>	0	0	0	0	0	0
11	36261	36261		0	<i>MST</i>	0	0	0	0	0	0
	CG GP SAN DIEGO			12	<i>PS</i>	0	0	1	5	4	2
11	36263	00360	10B	0	<i>MST</i>	0	0	0	0	0	0
	STA (SM) MORRO BAY			1	<i>PS</i>	0	0	0	1	0	0
11	75150	02987	25B	0	<i>MST</i>	0	0	0	0	0	0
	PA ARMORY ALAMEDA			2	<i>PS</i>	0	0	1	1	0	0
11	75150	02719	25B	0	<i>MST</i>	0	0	0	0	0	0
	PA ARMORY TERMINAL ISL			2	<i>PS</i>	0	0	0	1	1	0
11	83101	83101		0	<i>MST</i>	0	0	0	0	0	0
	CGRU CNCWGRU PACIFIC			2	<i>PS</i>	0	0	1	1	0	0
11	83110	83110		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 110			2	<i>PS</i>	0	0	0	1	1	0
11	83111	83111		0	<i>MST</i>	0	0	0	0	0	0
	HDCU 111			2	<i>PS</i>	0	0	0	1	1	0
13	30481	30481		0	<i>MST</i>	0	0	0	0	0	0
	CG STA GRAYS HARBOR			3	<i>PS</i>	0	0	0	0	3	0
13	30496	30496		0	<i>MST</i>	0	0	0	0	0	0
	CG STA TILLAMOOK BAY			1	<i>PS</i>	0	0	0	0	1	0
13	30506	30506		0	<i>MST</i>	0	0	0	0	0	0
	CG STA SEATTLE			9	<i>PS</i>	0	0	0	0	9	0
13	30508	30508		0	<i>MST</i>	0	0	0	0	0	0
	CG STA BELLINGHAM			3	<i>PS</i>	0	0	0	0	3	0
13	33270	33270		21	<i>MST</i>	0	1	1	10	9	0
	CG MSO PORTLAND			15	<i>PS</i>	0	0	1	9	5	0
13	33271	33271		28	<i>MST</i>	0	3	2	2	21	0
	CG MSO PUGET SOUND			31	<i>PS</i>	0	5	4	2	20	0
13	36271	36271		0	<i>MST</i>	0	0	0	0	0	0
	CG GP ASTORIA			2	<i>PS</i>	0	2	0	0	0	0
13	36274	36274		0	<i>MST</i>	0	0	0	0	0	0
	CG GP NORTH BEND			1	<i>PS</i>	0	0	1	0	0	0

AO	Parent Opfac	Opfac	Mod	Total		E9	E8	E7	E6	E5	E4		
13	71113	71113		0	MST	0	0	0	0	0	0		
				4	PS	0	0	0	0	4	0		
CGD THIRTEEN													
13	75150	02864	25B	0	MST	0	0	0	0	0	0		
				4	PS	0	0	1	2	1	0		
PA ARMORY SEATTLE													
13	83113	83113		0	MST	0	0	0	0	0	0		
				2	PS	0	0	0	1	1	0		
HDCU 113													
14	33275	33275		14	MST	0	1	1	6	4	2		
				13	PS	1	0	1	5	5	1		
CG MSO HONOLULU													
14	33296	33296		1	MST	0	0	0	0	1	0		
				0	PS	0	0	0	0	0	0		
CG MSO GUAM													
14	71114	71114		0	MST	0	0	0	0	0	0		
				1	PS	0	0	0	0	1	0		
CGD FOURTEEN													
14	76180	76180		2	MST	0	0	0	1	0	1		
				1	PS	0	0	0	1	0	0		
CG MARSEC													
17	33280	33280		4	MST	0	0	1	1	1	1		
				2	PS	0	0	0	1	1	0		
CG MSO ANCHORAGE													
17	33281	33281		3	MST	0	0	0	2	0	1		
				1	PS	0	0	0	1	0	0		
CG MSO JUNEAU													
17	33283	33283		2	MST	0	0	1	0	1	0		
				1	PS	0	0	0	0	1	0		
CG MSO VALDEZ													
Total						E9	E8	E7	E6	E5	E4		
						632	MST	7	21	73	166	204	161
						631	PS	12	30	81	184	194	130

PS/MST RATING STRUCTURES**PS****MST**

	# of PS billets	% of Rating		# of MST billets	% of Rating
E-9	12	1 %		7	1 %
E-8	30	3 %		21	3 %
E-7	87	10 %		73	12 %
E-6	232	25 %		166	26 %
E-5	290	31 %		204	32 %
E-4	274	30 %		161	25 %
Total	925	100 %		632	100 %

From: _____ USCGR, SSN: _____
 (Last Name, First Name, Rate)

To: Commander, Integrated Support Command (pf) _____
 Via: Commanding Officer, _____

Subj: LETTER OF INTENT

Ref: (a) COMDTINST1223.1

1. ___ I am electing to remain a Port Security Specialist. I understand that the Port Securityman rating has been re-named Port Security Specialist and is being re-aligned to focus on the physical security needs of the port, including anti-terrorism, counter-terrorism and force protection.

2. ___ I am **requesting** a lateral rate change to Marine Science Technician (MST). It is my understanding that this change in rating, from PS to MST is subject to approval through the en masse lateral process outlined in reference (a). If approved, it will be effective on or about 15 June 1999. I understand that a SELRES bonus for PSU affiliation will be recouped if assignment to a unit that is non-eligible for the SELRES bonus occurs.

My Pay Base Date is: _____ and I have indicated the following qualifications that apply to my level of experience below:

Experience			
Check	Schools and Qualifications	Point Value	Score
	MST "A" School after 1994	20	
	Marine Safety Petty Officer Course	15	
	Boarding Officer EI Qual Code	5	
	Pollution Investigator ED Qual Code	5	
	On Scene Coordinator's Representative ET Qual Code	10	
	Facility Inspector EU Qual Code	5	
	Harbor Safety Officer EK Qual Code	5	
		Total Score	

 Signature Date

HOME ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

Letter of Intent Instructions: Each eligible member, as defined by reference (a), shall make a declaration of intent regarding rating changes caused by the establishment of the MST rating in the Reserve Component and the re-alignment of the Port Securityman rating. The member shall indicate their preference by marking paragraph 1 or 2, sign, date and submit the letter to the Commanding Officer of his/her unit. (Note: Members requesting a lateral to MST must complete the Experience section.

SUBMIT TO YOUR COMMANDING OFFICER BY 20 APRIL 1999.

FIRST ENDORSEMENT of _____ Letter of Intent
Member's name

From: Commanding Officer, _____

To: Integrated Support Command (pf), _____

- 1. ___ The subject member's decision to remain in the re-aligned PS rating, as indicated above, is hereby endorsed (no scoring required).
- 2. ___ My endorsement of subject member's request for a lateral to MST follows:

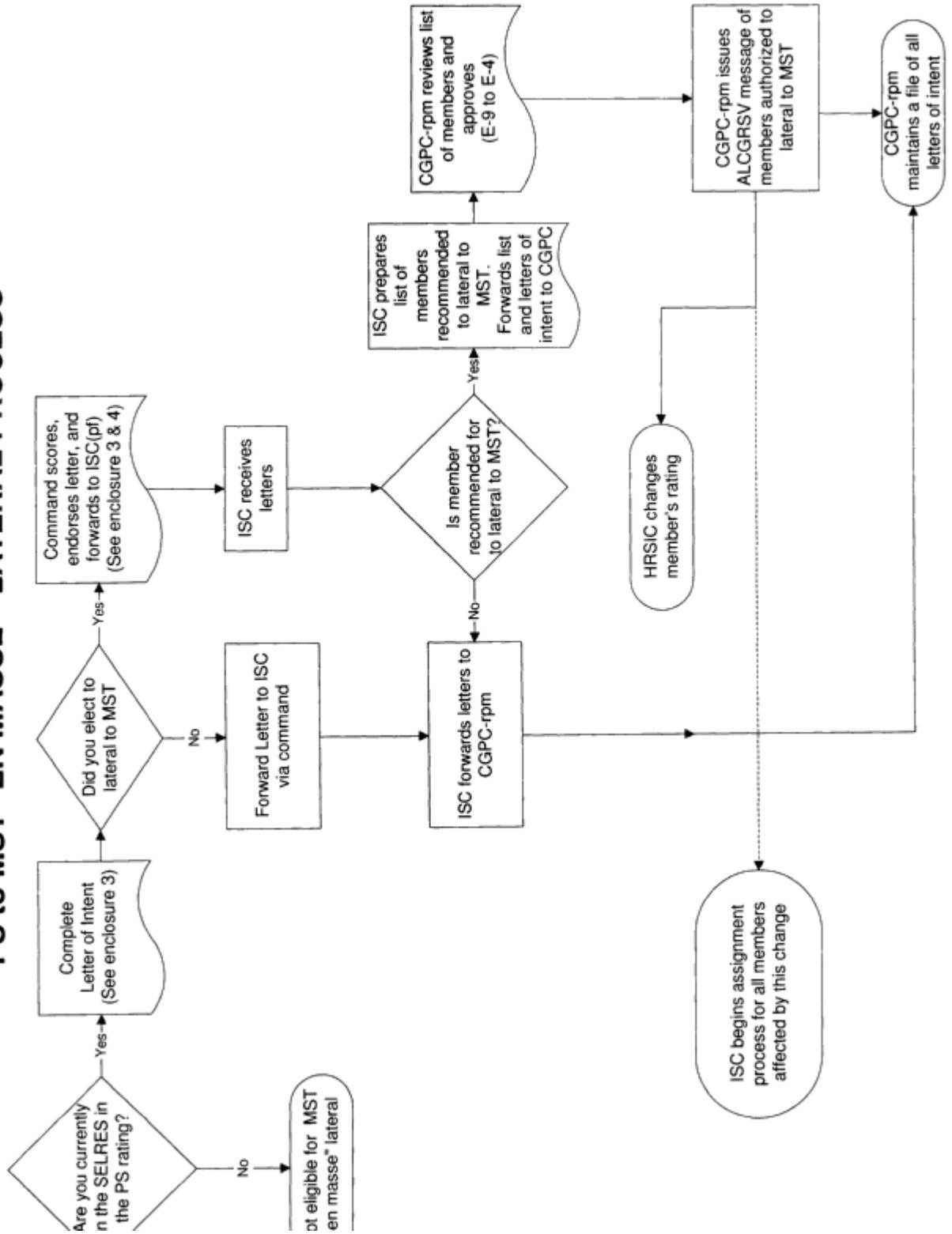
Command Evaluation		
Criteria	Point Value	Score
Unit Participation (IDT/ADT/Other)	1 - 5	
Job Performance	1 - 5	
Future Potential as MST	1 - 5	
Civilian Career related to MST Rating	1 - 5	
Leadership Skills (Demonstrated)	1 - 5	
	Total Score	

- (a) I hereby verify the member's experience score to be: _____ and combined with my command evaluation score of _____ for a total score of _____.
- (b) I do/do not recommend this member be approved for the "en masse" lateral to MST.
- (c) Additional comments: (optional)

Signature Date

=====
Command Evaluation Instructions: The Command evaluation will be used with the experience criteria to rank order members' lateral request. "Point Value " scores: 1 = Below average; 3 = Average; 5 = Above average. Additional comments may be used to provide amplifying information. (NOTE: Minimum **Experience** score (from enclosure (3)) required for consideration in "En Masse" Lateral to MST is 20 points.)

PS to MST "EN MASSE" LATERAL PROCESS



MARINE SCIENCE TECHNICIAN (MST) RATING
ADVANCEMENT ELIGIBILITY REQUIREMENTS

1. OCT 1999 SWE.
 - A. Completion of the PS Performance Qualifications (6/92) or MST performance qualifications (12/94) at the appropriate pay grade level will meet the Performance Qualifications eligibility requirement for the October 1999 SWE.
 - B. Completion of PS or MST correspondence course at the appropriate pay grade level will meet the correspondence course eligibility requirement for the October 1999 SWE.
 - C. **THE MST EXAM WILL BE USED FOR RESERVISTS IN THE MST RATING FOR THE OCTOBER 1999 SWE.** This will require reservists to study the MST Performance Qualifications references to prepare for the examination.
 - D. All other standard eligibility requirements will apply, as appropriate.
2. OCT 2000 SWE.
 - A. Completion of the MST Performance Qualifications (12/94) at the appropriate pay grade level will be required for the October 2000 SWE.
 - B. Completion of MST correspondence course at the appropriate pay grade will be required for the October 2000 SWE.
 - C. All other standard eligibility requirements will apply, as appropriate.
3. Completion/Sign-off of Performance Qualifications.
 - A. Members with approved laterals through this initial en masse process will not be required to complete the lower pay grade MST performance qualifications
 - B. While members will not be required to complete the MST performance qualifications at the levels below their current pay grade, SWEs will be based on ALL the performance qualifications and references.
4. Time in Pay Grade Requirement.

Time in pay grade as a PS will be used to meet the requirement for MST advancement eligibility purposes.

PORT SECURITY SPECIALIST (PS) RATING
ADVANCEMENT ELIGIBILITY REQUIREMENTS

1. OCT 1999 SWE.

- A. Completion of the PS Performance Qualifications (6/92) at the appropriate pay grade level will meet the Performance Qualifications eligibility requirement for the October 1999 SWE.
- B. Completion of PS correspondence course at the appropriate pay grade level will meet the correspondence course eligibility requirement for the October 1999 SWE.
- C. The October 1999 SWE for PS will be based on PS Performance Qualifications (6/92).
- D. All other standard eligibility requirements will apply, as appropriate.

2. OCT 2000 SWE.

- A. Port Security Specialist (PS) Performance Qualifications (11/98) were issued 2 February 1999 and will be used for the October 2000 SWE.
- B. New PS correspondence courses are under development. The current PS correspondence courses are not applicable after 1 July 1999. If new PS courses are not published and available by 1 November 1999, the requirement for correspondence course completion will be waived for the October 2000 SWE.

3. Completion/Sign-off of New PS Performance Qualifications.

- A. Members will not be required to complete the lower pay grade performance qualifications on the PS Performance Qualifications (11/98).
- B. While members at higher pay grade levels will not be required to complete the new performance qualifications on the 11/98 form at the levels below their current pay grade, SWEs will be based on ALL the performance qualifications and references.

U.S. Department
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**United States
Coast Guard**

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