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CIVILIAN PERSONNEL PAY STATUS UPDATE

This provides an update on our recent transition to the National Finance Center (NFC) and webTA time collection system for civilian pay, and gives time and attendance guidance for the civilian pay period ending 1 October. We accomplished a 95% success rate for entry of all time cards over the last pay period even though we were on a smaller capacity computer at the time. Since this was our first pay period in full production, the National Finance Center (NFC) extended the due date for submitting time cards and paid employees straight tour of duty pay for any of those time cards that were not successfully entered. NFC has since moved the webTA application to a larger capacity computer, and our response time has improved significantly.

Saturday, 1 October, marks the close of our third pay period (pay period 19) with the NFC, and we will begin normal operations for submitting time cards. Most importantly, this means that we must submit time cards for every employee on time to ensure they will get paid, with the exception of some civilian employees in the Eighth District who are receiving special handling as a result of Hurricane Katrina. As a reminder, time cards are now due close of business on Tuesdays, after the close of the pay period. This means certified time cards for pay period 19 are due 4 October.

For any help or assistance with webTA, please continue to reach out to your designated Deployment Support Team Member. Team member's names and their contact info is listed at: http://www.uscg.mil/hq/cgpc/cpm/home/webTA/Deployment_Support_Team.doc

Thanks for your continued efforts to successfully deploy webTA.

Regards,

RADM Kenneth T. Venuto
Ken Venuto

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