

**FY08 TRANSITION ASSISTANCE SEMINARS, R 311430Z OCT 07 COGARD INTSUPRTCOM
CLEVELAND OH**

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FM COGARD INTSUPRTCOM CLEVELAND OH

TO ALLDNINEUNITS

COGARD RUITOFF BUFFALO NY

COGARD RUITOFF CLEVELAND OH

COGARD RUITOFF DETROIT MI

COGARD RUITOFF GRAND HAVEN MI

COGARD RUITOFF LANSING MI

COGARD PRO MARINETTE WI

BT

UNCLAS //N01500//

SUBJ: FY08 TRANSITION ASSISTANCE SEMINARS 1. THE SCHEDULE FOR FY08 TAP SEMINARS
WITHIN THE NINTH DISTRICT IS LISTED BELOW:

14-17 JAN BUFFALO, NY
25-28 FEB MILWAUKEE, WI
21-24 APR SAULT STE MARIE, MI
4-7 AUG CLEVELAND, OH
18-21 AUG DETROIT, MI

2. THE TARGET AUDIENCE IS MEMBERS WITH PLANS TO SEPARATE OR RETIRE WITHIN 2 YEARS OF THE TAP CLASS. MEMBERS OUTSIDE THIS 2 YEAR WINDOW ARE WELCOME TO ATTEND ON A NO COST, SPACE "A" BASIS. EACH CLASS HAS A MAXIMUM OF 40 PARTICIPANTS SO PLEASE REGISTER EARLY.

3. ISC CLEVELAND WILL PROVIDE FUNDING FOR TAP SEMINARS ON A VERY LIMITED BASIS. PER HQ GUIDELINES, TONOS WILL ONLY BE ISSUED FOR MEMBERS WITH APPROVED RETIREMENT LETTERS, MEMBERS WITH MORE THAN 6 YEARS OF AD TIME WHO ARE SEPARATING AND OTHER SPECIAL CIRCUMSTANCES (INVOLUNTARY SEPARATIONS, ETC). MEMBERS ARE EXPECTED TO PLAN AHEAD AND ATTEND THE SEMINAR IN THEIR AREA THAT IS MOST COST EFFECTIVE.

4. SPOUSES ARE ENCOURAGED TO ATTEND THESE SEMINARS WITH THE MEMBERS, HOWEVER DUE TO JFTR POLICY WE ARE UNABLE TO PAY FOR SPOUSES TO ATTEND THIS PROGRAM.

5. REQUESTS FOR QUOTAS ARE TO BE SUBMITTED THROUGH THE APPROPRIATE CHAIN OF COMMAND VIA E-MAIL. ONCE APPROVED BY THE LOCAL COMMAND, THE REQUEST SHOULD BE FORWARDED TO MR SCHMIDT. REQUESTS MUST INCLUDE MEMBER'S NAME, DATE OF RETIREMENT/SEPARATION, AND WHETHER A SPOUSE OR SIGNIFICANT OTHER WILL BE ATTENDING WITH THE MEMBER.

QUESTIONS AND REQUESTS ARE TO BE DIRECTED TO MR. WILLIAM SCHMIDT AT WILLIAM.A.SCHMIDT(AT)USCG.MIL OR 216-902-6355.

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