

**APPLICATION FOR CITIZENSHIP
CHECKLIST for ACTIVE DUTY MEMBERS**

Provided by the
Legal Assistance Branch, MLC PAC (II)
Bldg. 54A, Coast Guard Island
Alameda, California 94501
(510) 437-5891

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CGPC-adm-3 assistance with expedited citizenship application processing is available to active duty Coast Guard members, including members with fewer than three years of service if the member has honorable active duty after October 1, 2001. CGPC-adm-3 will forward the documents to INS for 3-month processing. Call CGPC-adm-3 at (202) 267-6691 and confirm Coast Guard assistance, the required forms, and POC for mailing before you mail your application anywhere. Also make copies of all your documents and keep those copies. If you rate Coast Guard assistance with processing, then you will mail originals (via certified mail, return receipt requested) to:

Coast Guard Personnel Command
ATTN CPGC-adm-3
4200 Wilson Blvd., Suite 1100
Arlington, VA 22203

Ask CGPC-adm-3 to confirm that your application package was received by calling you or sending you an email within 10 days of mailing. Ask for another confirmation when CGPC-adm-3 sends your application package to the INS in Lincoln, Nebraska.

The following is a list of the 8 required items necessary to apply for expedited citizenship. The forms are available at <http://www.uscis.gov/portal/site/uscis> or you can stop by the MLC P Legal Assistance Office. Please contact Legal Assistance to set up an appointment to discuss and review your documents before mailing them.

- (1) N-400
- (2) N-426- complete front (not back)
- (3) G-325B-complete front
- (4) There is an application fee of \$390* which can be waived if you are eligible for a fee waiver. For more information please contact the Legal Assistance office.
- (5) Photocopy of both sides of Permanent Resident Card (Greencard)
- (6) Two color photographs (3/4 frontal image).
- (7) DOD Fingerprint Authorization form with \$50* fingerprint fee
- (8) Cover letter that specifies periods of member unavailability, anticipated moves, and geographic preference for the INS interview.

For more information please see the attached Fact Sheet enclosed in the following link: <http://www.uscis.gov/files/pressrelease/MilitaryNatz102407.pdf>

Ineligibility and Exceptions for United States Citizenship

A. Ineligibility.

Except as provided in paragraph (b) of this section, any alien who has requested, applied for, and obtained an exemption from military service on the ground that he or she is an alien shall be ineligible for approval of his or her application for naturalization as a citizen of the United States.

B. Exceptions.

The prohibition in paragraph (a) of this section does not apply to an alien who establishes by clear and convincing evidence that:

- (1) At the time that he or she requested an exemption from military service, the applicant had no liability for such service even in the absence of an exemption.
- (2) The applicant did not request or apply for the exemption from military service, but such exemption was automatically granted by the United States government.
- (3) The exemption from military service was based upon a ground other than the applicant's citizenship.
- (4) In claiming an exemption from military service, the applicant did not knowingly and intentionally waive his or her eligibility for naturalization because he or she was misled by advice from a competent United States government authority, or from a competent authority of the government of his or her country of nationality, of the consequences of applying for an exemption from military service and was, therefore, unable to make an intelligent choice between exemption and citizenship.
- (5) The applicant applied for and received an exemption from military service on the basis of citizenship, but was subsequently inducted into the Armed Forces, or the National Security Training Corps, of the United States; however, an applicant who voluntarily enlists in and serves in the Armed Forces of the United States, after applying for and receiving an exemption from military service on the basis of citizenship, does not satisfy this exception to paragraph (a) of this section.
- (6) Prior to requesting the exemption from military service:
 - (i) The applicant was a treaty national who had served in the armed forces of the country of which he or she was a national; however, a treaty national who did not serve in the armed forces of the country of nationality prior to requesting the exemption from military service does not satisfy this exception to paragraph (a) of this section.

- (ii) The applicant served a minimum of eighteen months in the armed forces of a nation that was a member of the North Atlantic Treaty Organization at the time of the applicant's service.
 - (iii) The applicant served a minimum of twelve months in the armed forces of a nation that was a member of the North Atlantic Treaty Organization at the time of the applicant's service, provided that the applicant applied for registration with the Selective Service Administration after September 28, 1971.
- (7) The applicant is applying for naturalization pursuant to Section 329 of the Act.

*Fees are subject to change. Please check the United States Citizenship and Immigration Services website located at <http://www.uscis.gov/portal/site/uscis> website for more information.